



**Request for City Council Committee Action
From the Department of Public Works**

Date: December 2, 2003
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Subject: **American Indian Center Renovation Construction Change Orders**

Recommendation:

1. Approve Change Orders No. 1 and 2 increasing City Contract No. 19654 with Braden Construction, Inc. by \$6,355.33 to a new total of \$432,305.33 and extend the contract completion date by two weeks to January 14, 2004. The construction contingency provided as part of the original Project budget is adequate for Change Orders No. 1 and 2 and no additional appropriation is required.

Previous Directives:

- August 8, 2003 – Authorization to accept the low bid from Braden Construction, Inc. for building renovation of the American Indian Center.

Prepared by: Heidi Hamilton, P.E., Principal Professional Engineer, 673-3439

Approved by:

Klara A. Fabry, P.E., City Engineer, Director of Public Works

Presenters: Heidi Hamilton

Financial Impact (Check those that apply)

- ☐ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)
- ☐ Action requires an appropriation increase to the Capital Budget
- ☐ Action requires an appropriation increase to the Operating Budget
- ☐ Action provides increased revenue for appropriation increase
- ☒ Action requires use of contingency or reserves
- ☐ Other financial impact (Explain):
- ☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

We are recommending the execution of Change Orders #1 and #2 with Braden Construction, Inc. for the American Indian Center renovation project. These change orders cover change management actions for which notices-to-proceed have been issued to the contractor. A brief explanation of the work is described below.

Change Order #1 - This change order covers the cost to purchase and install a sink with two drain boards, as required by the Department of Environmental Health but not included in the original project plans. The total cost of this change order is \$982.15.

Change Order #2 - This change order includes additions and credits for mechanical work and credits for re-using rather than providing new door frames. Demolition in the project area revealed conflicts between the existing pipes and ductwork and the mechanical plans. Modifications to the grease and HVAC ductwork were necessary. Careful demolition allowed the contractor to re-use existing doorframes, allowing a credit to the project. The total cost of this change order is \$5,373.18. This change will also extend the contract completion date by two weeks to January 14, 2004.

Therefore, we are requesting that the current contract with Braden Construction, Inc. be increased by \$6,355.33 for a revised contract amount of \$432,305.33, and extending the contract completion date to January 14, 2004. The construction contingency provided as part of the original Project budget is adequate for Change Orders No. 1 and 2 and no additional appropriation is required.

cc: Joe LaBat, City Attorney